UNIVERSITY OF MARYLAND

1102 Francis Scott Key Hall
College Park, Maryland 20742-7311
301.405.2088 TEL 301.314.9148 FAX
www.arhu.umd.edu

COLLEGE OF ARTS AND HUMANITIES
Office of the Dean

ARHU Graduate Student Travel Awards
2024-2025 Call for Applications & DGS Instructions

The College of Arts and Humanities awards funds to support the professional development of its graduate students through the presentation of original work. These awards are for competitive domestic and international presentations of scholarship or creative works. Eligible expenses include conference fees and travel expenses.

Criteria for Awards:
- Conference or presentation must include a competitive or peer-reviewed selection process. Presenters can now apply without having yet received notice of acceptance.
- Conferences must be national or international (i.e. not a regional conference)
- Participation will promote students' professional advancement in their discipline

General Guidelines:
Priority will be given to students at the end of their graduate careers participating in national or international conferences of major professional organizations and students who have not received an ARHU travel award in the past.

Complete applications must be submitted on time into the online system to be considered for the current round. This is also the deadline for Graduate Program Director recommendations; therefore, please make sure students are aware of any departmental deadlines in advance of the college deadline. The online application system will close at midnight on the deadlines below.

College deadline (for students and departments to submit materials online):
    Round I: Friday, October 18, 2024
    Round II: Friday, December 2, 2024
    Round III: Friday, April 18, 2025
Eligible travel dates start at the beginning of the 2024-25 academic year until 10/15/2025.

Application Process:

Students should go to **http://apply.arhu.umd.edu** and click on Travel Awards, provide all the information, and submit the application. Students can work on an application, save, and come back to the site as well, so they don't have to do everything at once. The application process for Travel Awards is entirely online. No paper applications will be accepted.

The information requested includes:
- Short CV (5 page max.)
- Brief description (no more than two paragraphs) of the research to be presented, its

significance in the field, and the format of the presentation (e.g. panel, poster presentation, performance, exhibition, etc.). Please keep in mind that you are contextualizing your research for non-specialists.

● Brief description of the conference and its organizing body and a statement of the review process for the accepted research
● Statement of the contribution the conference will make to your career
● Statement of other funding sources (e.g. Goldhaber Travel Awards from the Graduate School). Students are encouraged to apply for outside funding.
● Estimated costs
● Copy of the letter/email accepting the presentation, if available.

Graduate Directors:

Once students have submitted their applications, their DGS should go to the same URL, **http://apply.arhu.umd.edu**, log in, and see a list of students who have applied. By the deadline, the DGS is required to rank applications (with only one application ranked as 1) and provide recommendations. Please provide an assessment of the merit of the student's work and the value of the conference at this stage in the student's career. For international travel, add justification that the career and professional benefits of in-person participation outweigh the risks of international travel during the Covid-19 pandemic. The ARHU Graduate Student Awards Committee gives great deference to DGS recommendations. The committee will not award funds for applications that do not include DGS input.
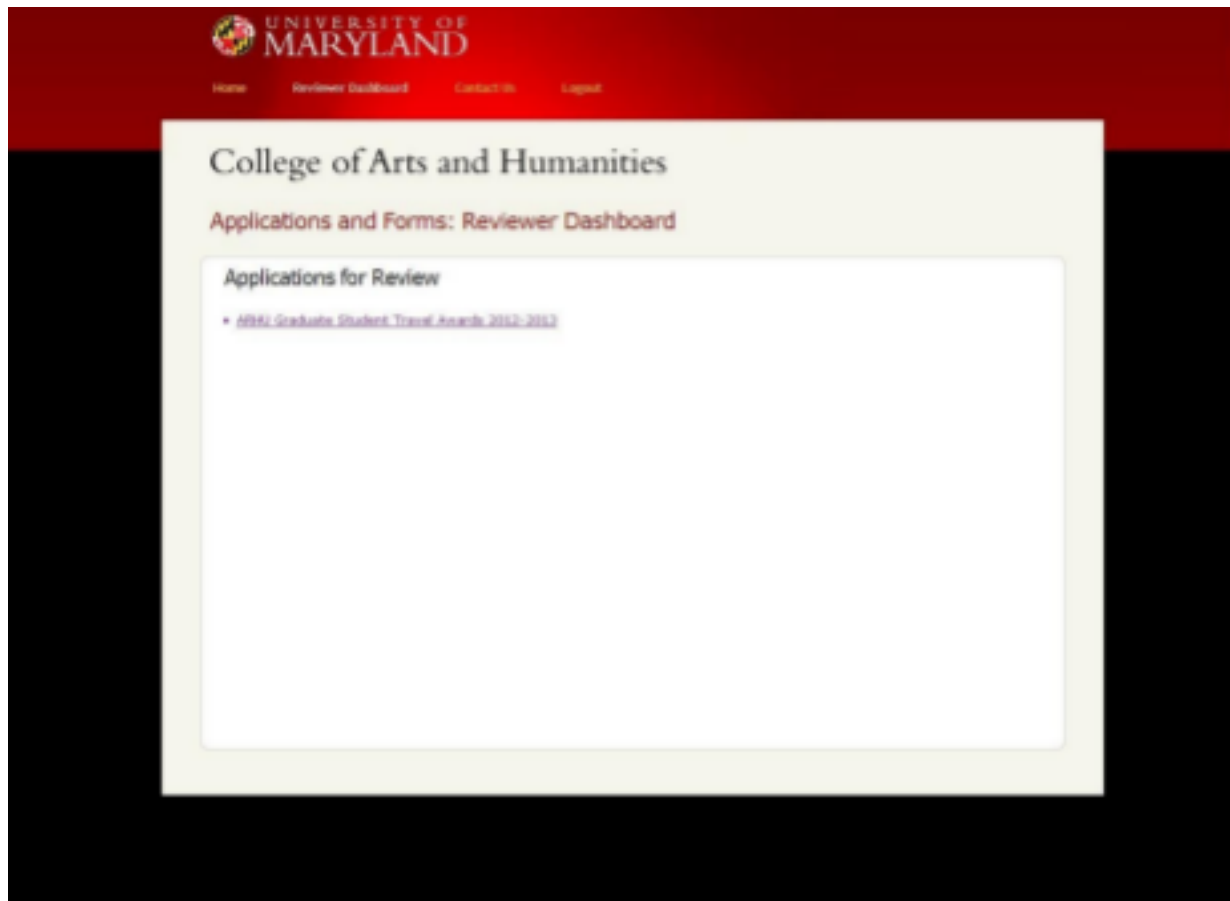
Instructions and a guide for the online application portal is below.

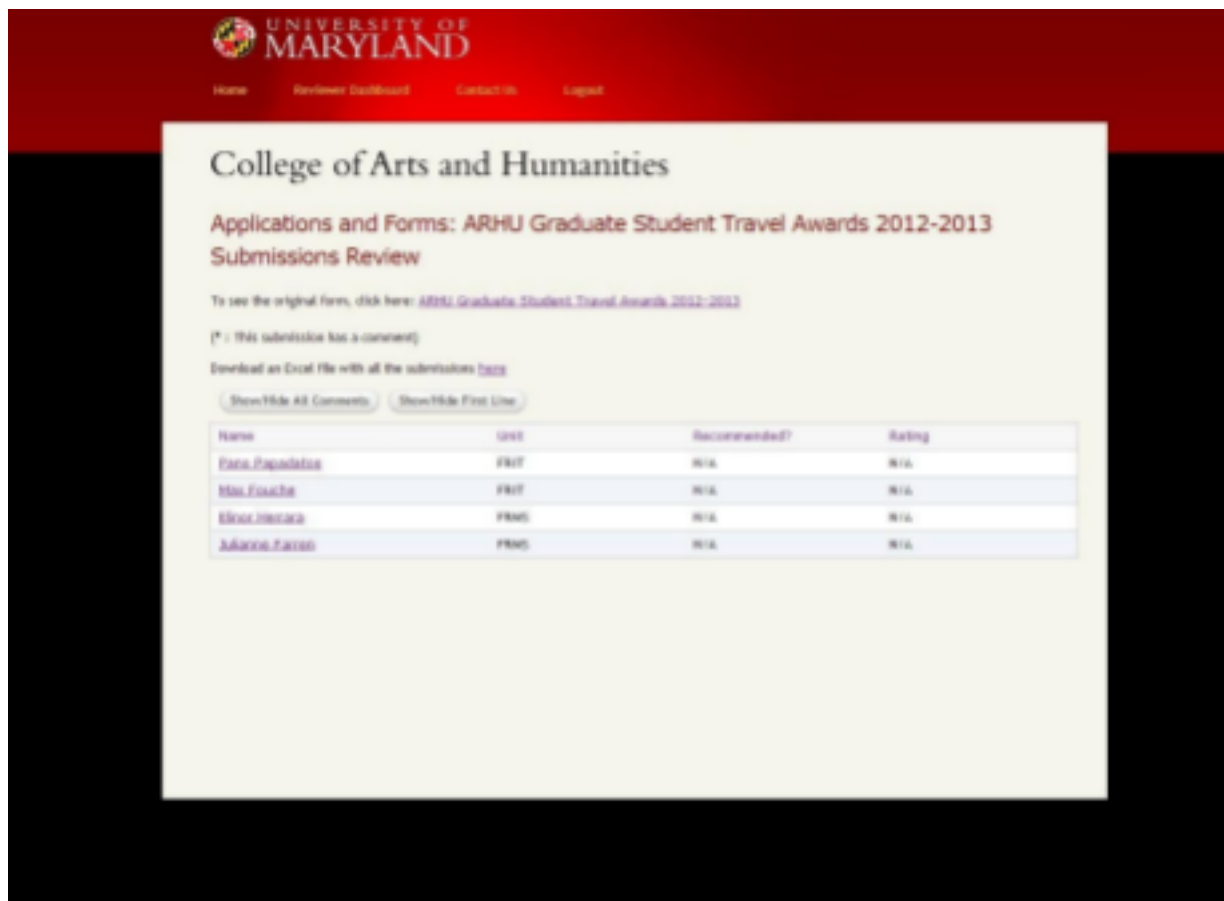If you encounter any technical problems using the online system, please contact Megan Weng. https://apply.arhu.umd.edu/contact

If you have questions about the Travel Awards themselves, or if your students have questions, please contact Betsy Yuen at myuen@umd.edu.

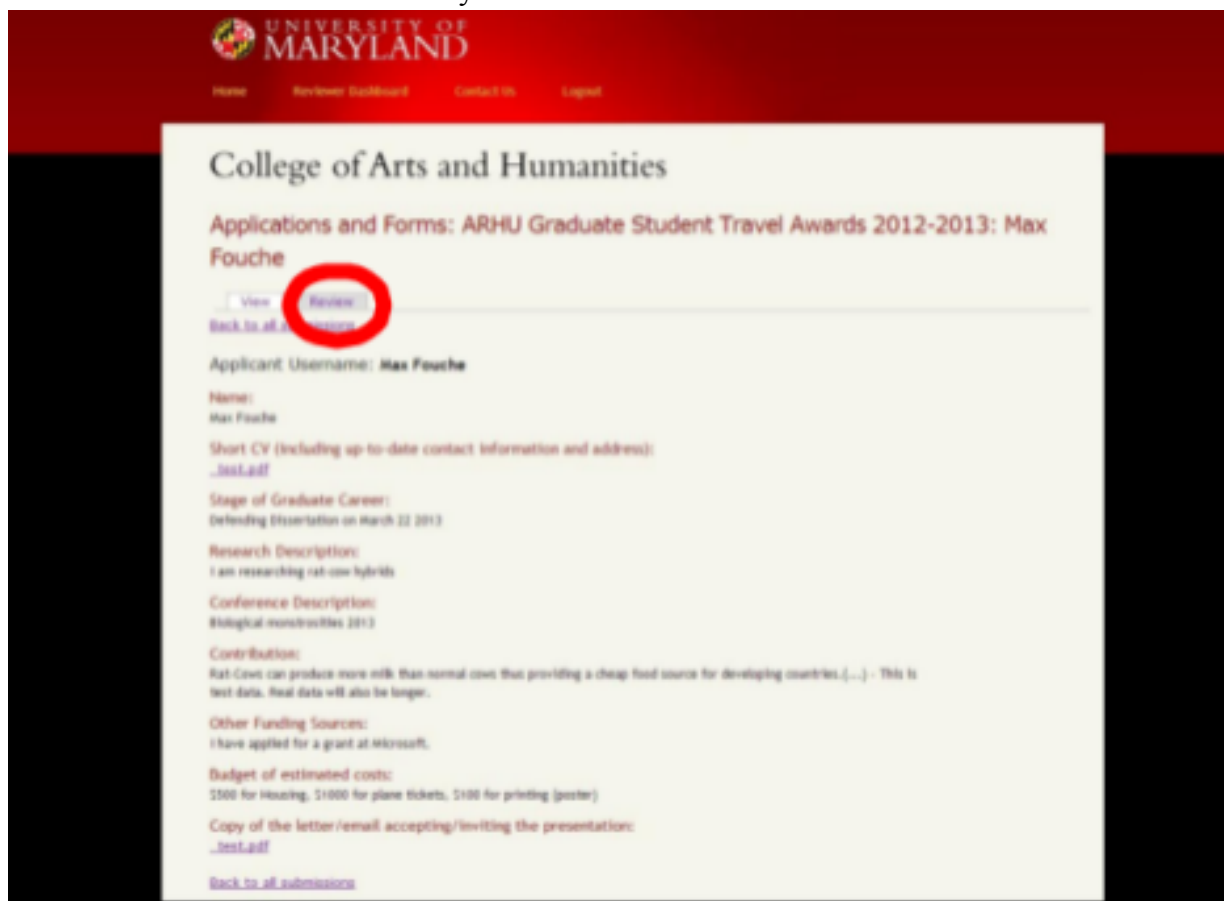**ARHU Graduate Student Travel Awards Instructions for Graduate Directors:**

1. After the students have applied using https://apply.arhu.umd.edu, login to the same site using your Directory ID and password
2. If you do not see the following screen, please inform us using this form: https://apply.arhu.umd.edu/contact

3. Click on "ARHU Graduate Student Travel Awards".

4. This is a list of all the submissions from students you are allowed to see. If you are not seeing students from units you should be reviewing, or if you don't see specific submissions that you know should be there, please contact us using https://apply.arhu.umd.edu/contact.
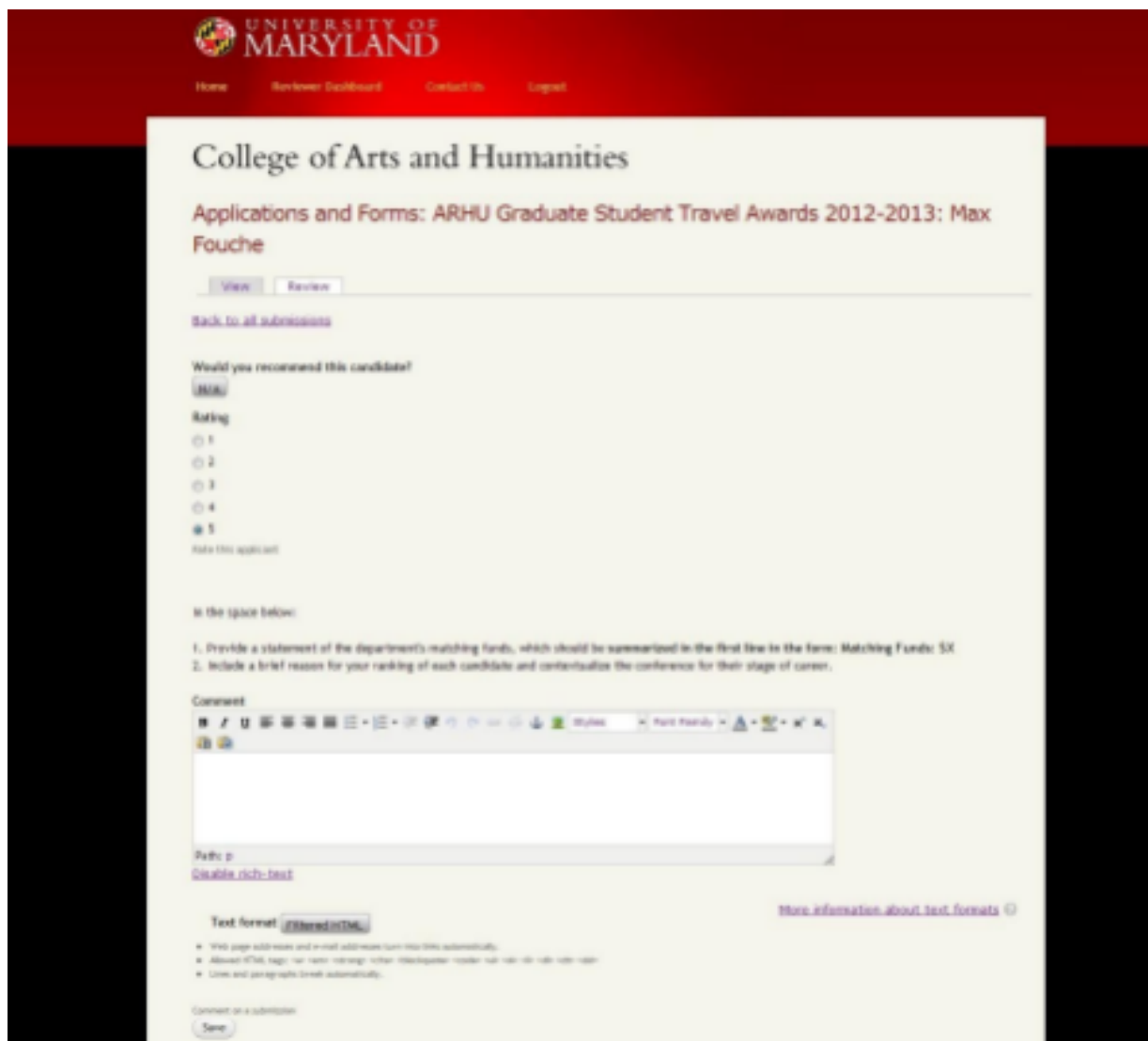
5. Click on each student individually to examine their submission:

6. Click on the "Unit Review" tab (circled above). For each student, you will need to provide the following:

- Recommendation (Yes / No)

- Ranking for each application with one being the highest, and only one application ranked at one.
- DGS Recommendation including a statement of the department's matching funds (if applicable) and brief recommendation describing your ranking of each candidate and contextualizing how this conference or presentation will advance their career. This will only be visible to the Awards Committee Reviewers, not to students. Click "Save" when you have completed the review. This can be edited later if needed.

7. Complete the review form for all submissions in your Unit in the same way.

8. When examining all of your reviews, the submissions that you have commented on will display with a star next to them (All of the submissions on this page should have a star) By clicking on "Show/Hide All Comments" or "Show/Hide First Line" you can examine all of your comments at once.

College of Arts and Humanities

Applications and Forms: ARHU Graduate Student Travel Awards 2012-2013 Submissions Review

To see the original form, click here: ARHU Graduate Student Travel Awards 2012-2013

[* : This submission has a comment]

Download an Excel file with all the submissions here.

[Show/Hide All Comments] [Show/Hide First Line]

Name	Unit	Recommended?	Rating
Pans Papadatos	FRIT	N/A	1
Max Fouche *	FRIT	Yes	5
Matching Funds: $300			
This candidate is a great candidate because x and y and z and blablablalba. The conference will provide them for an opportunity to evolve Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum			
Elinor Herrara *	FRMS	Yes	5
Matching Funds: $300			
TiLorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. Is candidate is a great candidate because x and y and z and blablablalba. The conference will provide them for an opportunity to evolve			
Julianna Farran	FRMS	N/A	4