

## **ARHU Graduate Travel Awards FAQs**

### **What round of Travel Awards should students apply for?**

There are three rounds of Travel Awards each academic year: two in the fall and one in the spring. The committee recommends that students apply for the round that most closely precedes the date of travel, but any travel during the current academic year or closely preceding it is eligible for all three rounds.

The committee is not able to award funds to students who will have graduated by the time the travel is scheduled.

### **What should a student do if s/he has not yet been notified of their paper's acceptance by the Travel Award application deadline?**

The committee no longer requires evidence of acceptance at the time of application, though it is requested when available. If the student does not have this in hand when applying, they should note as such in their application when they expect to receive notice.

### **What information should students include in their applications?**

Students should read the fine print on the Travel Awards announcement and respond in detail to each item, taking special care to explain the content and significance of their presentation or performance in language accessible to non-specialists, and justify the importance of the conference or event at this particular stage of their graduate career.

### **Can students apply for a Travel Award more than once?**

Strong preference will be given to students who have not received and used a Travel Award in the past. If the student has received a travel award for a trip they were ultimately not able to take, they should be sure to include that in their application so that they can receive full consideration.

### **If a student receives a Travel Award and then does not use the funding, can they apply the funds to another trip?**

No. The committee only offers a Travel Award for the specific presentation described in the application. However, the student should note that they were unable to use their previously awarded funds so that their current application will be considered fully.

### **Do Travel Awards require a 50-50 match from the department?**

No, a 50-50 match is not required. However, priority will be given to applications that show matching support. DGSs should indicate what their department will provide for each applicant's travel, and whether any special circumstances apply (e.g. whether the unit's funding allowances have been used up).

### **Should the DGS rank the students applying from their unit?**

Ranking is required, with only a single application being ranked one. The committee finds any context the DGS can provide helpful. For example, there may be multiple students attending the same conference, yet it may come at a crucial stage for a particular student, or one student's presentation may warrant special consideration or merit, etc.