

## **ARHU Graduate Travel Awards FAQs 2019-2020**

### **What round of Travel Awards should students apply for?**

There are three rounds of Travel Awards each academic year: two in the fall and one in the spring. The committee recommends that students apply for the round that most closely precedes the date of travel (for example, students should not apply in Round 1 or 2 for travel taking place in June or July of the following year; that would be appropriate for Round 3.).

The committee is not able to award funds for travel that has already taken place, or to students who will have graduated by the time the travel is scheduled.

### **What should a student do if s/he has not yet been notified of their paper's acceptance by the Travel Award application deadline?**

The committee requires evidence of acceptance at the time of application. If the student has not received notification, they are ineligible to apply.

### **What information should students include in their applications?**

Students should read the fine print on the Travel Awards announcement and respond in detail to each item, taking special care to explain the content and significance of their presentation in language accessible to non-specialists, and justify the importance of the conference at this particular stage of their graduate career.

### **Can students apply for a Travel Award more than once?**

Strong preference will be given to students who have not had a Travel Award in the past.

### **If a student receives a Travel Award and then does not use the funding, can they apply the funds to another trip?**

No. The committee only offers a Travel Award for the specific presentation described in the application.

### **Do Travel Awards require a 50-50 match from the department?**

No, a 50-50 match is not required. However, priority will be given to applications that show matching support. DGSs should indicate what their department will provide for each applicant's travel, and whether any special circumstances apply (e.g. whether the unit's funding allowances have been used up).

### **Should the DGS rank the students applying from their unit?**

Ranking is required, with only a single application being ranked one. The committee finds any context the DGS can provide helpful. For example, there may be multiple students attending the same conference, yet it may come at a crucial stage for a particular student, or one student's presentation may warrant special consideration or merit, etc.